PAVE PORTAL

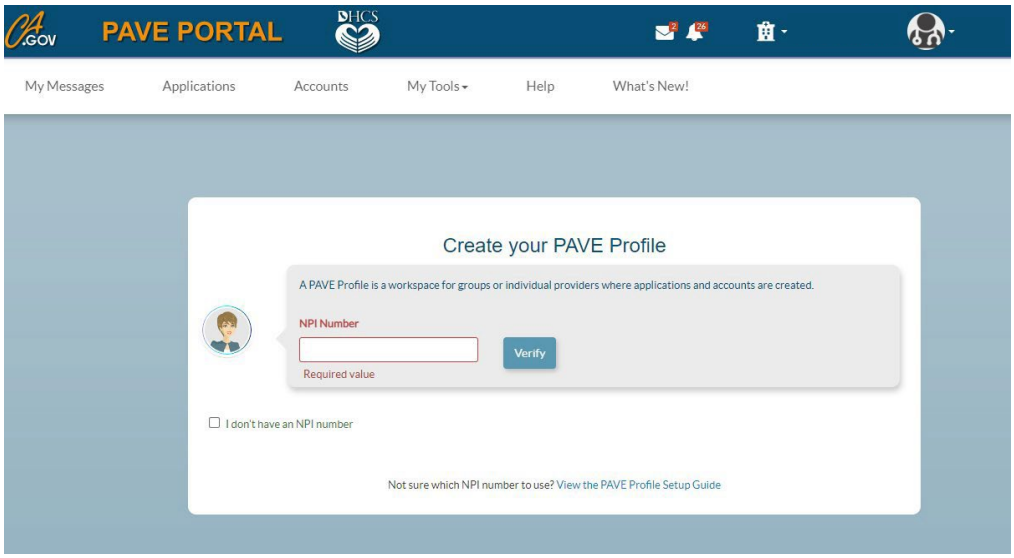
JOB AID: How to begin a Family PACT application for FQHC/RHC and Free/Community Clinics (Provider Types 35 and 41)

This Job Aid is intended for current and prospective Family PACT providers who need to create a user account in the PAVE Portal to submit applications for enrollment.

Create PAVE account.

1. Log in or create a user profile by following the PAVE sign up process found here.

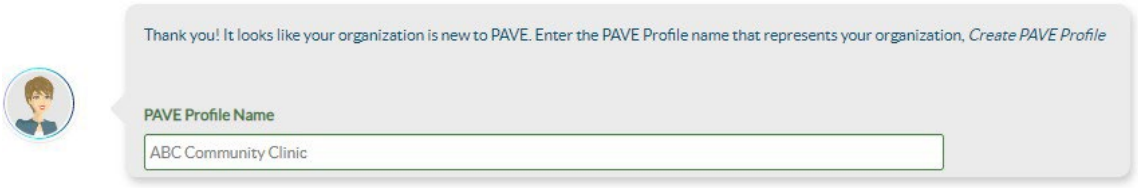
Link PAVE user account to provider's profile.



2. After logging in or creating a user profile, enter the entity's NPI number, and click Verify.

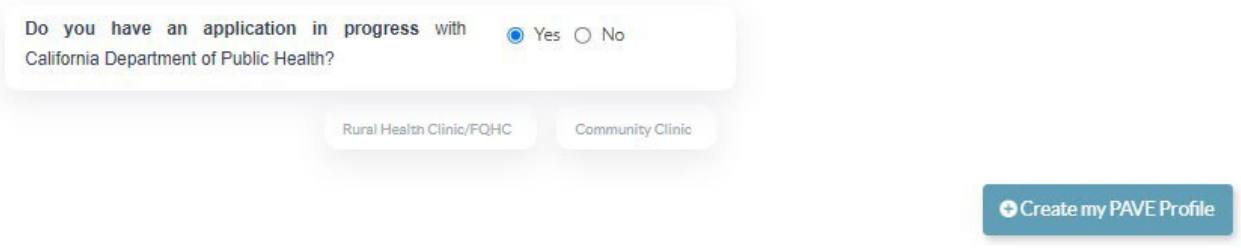
3. If your site is new, enter your PAVE profile name.

   Tip: Use the service site name.



   If you are an Affiliate-PCC, PAVE will ask if you have a Medi-Cal Fee-for-Service application in progress with CDPH.

   - No – The user may continue creating the PAVE profile but won't be able to submit an application.
   - Yes – Choose the entity's provider type (RHC/FQHC or Community Clinic) and click Create my PAVE Profile.



4. Click Create my PAVE Profile. A PAVE Profile has been successfully created.

For assistance with PAVE technical issues, call the PAVE Help Desk at (866) 252-1949. Click here for PAVE provider resources.